

# Shareholder Communication Policy

## 1. Background

The Company respects the rights of its Shareholders and recognizes that they are entitled to receive timely and relevant high quality information about their investment. Similarly, it acknowledges that prospective new investors are entitled to be able to make informed investment decisions when considering the purchase of shares in the Company.

The Company is committed to:

- (a) Communicating effectively with Shareholders (i.e. all disclosures, including notices of meeting and other shareholder communications must be drafted clearly and concisely);
- (b) Providing Shareholders with ready access to balanced and understandable information about the Company and corporate proposals; and
- (c) Making it easier for Shareholders to participate in general meetings of the Company.

#### 2. General Communication

The Company recognizes the importance of regular and proactive interaction with the market in order to ensure Shareholders and other stakeholders remain fully informed about its activities. As well as market announcements, the Company undertakes presentations to stockbroking analysts and media, institutional investor briefings, one on one meetings with investors and presentations at industry conferences.

### 3. Company Communications

The Company's communications are intended to ensure regular and timely release of information about the Company to Shareholders by way of:

- (a) Releases to the market via the Company Announcements Platform of ASX to comply with continuous and periodic disclosure requirements;
- (b) Quarterly, Half Yearly and Annual Reports;
- (c) Presentations at Annual General and General Meetings;
- (d) Information directly provided to Shareholders; and
- (e) Information posted on the Company's website.

The Company views its website as an essential tool for effective communication and all information disclosed to ASX is posted on the Company's website as soon as practicable after disclosure. Email alerts regarding Company announcements are also sent to all subscribers to the Company's website.

### 4. Shareholders

The Company encourages and supports Shareholder participation in general meetings. Mechanisms for enabling Shareholder participation are reviewed regularly and include notices of meeting being prepared and meetings being conducted in accordance with industry best practice.

The Board uses these meetings to assist Shareholders in understanding the Company's objectives and strategies in relation to its business activities.



# 5. Contacting the Board

The Board encourages Shareholders to discuss Company issues with Directors and to facilitate this contact provides details of authorised Company contacts on all disseminated information.

## 6. Briefings

The Company will provide advance notice of group briefings and make them widely accessible, including, through the use webcasting, the internet and conference telephone calls and will keep a summary record of the topics discussed at briefings, those present and the time and place of the meeting.